

**TRAVIS COUNTY EMERGENCY SERVICES  
DISTRICT NUMBER TWO  
Regular Meeting  
November 8, 2007**

Notice is hereby given that a regular meeting of the Board of Commissioners of Travis County Emergency Services District No. 2 will be held on November 8, 2007, at 6:00 p.m., at the Travis County Emergency Services District Number Two Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes:

**REGULAR MEETING**

1. Call meeting to order;

**PUBLIC HEARING**

2. Conduct a public hearing on the issue on whether goods in transit, as defined by TEX. PROP. TAX CODE 11.253 should be taxed or exempted;

**PUBLIC COMMENT**

3. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;

**CONSENT ITEMS**

4. Discuss and consider taking action regarding approval of meeting minutes from the October 11, 2007 regular meeting;

**REPORTS**

5. Commissioners' reports, including responses to inquiries;
6. Receive report from treasurer and district's bookkeeper and consider taking related action, including:
  - (a) approval of monthly bills and invoices;
  - (b) approval of monthly financial report;
7. Receive report from district's fire chief and consider taking related action;
8. Receive report from district's attorney and consider taking related action;
9. Receive report from Pflugerville Volunteer Fire Department and consider taking related action;
10. Receive report from the Pflugerville Professional Firefighter's Association, Local #4137, and consider taking related action;

**DISCUSSION/ACTION ITEMS**

- 11. Discuss and consider adoption of the employee handbook and take any necessary action;
- 12. Discuss and consider a request from Pflugerville Professional Firefighter’s Association, Local #4137, for a formal work session prior to the new year, and take any necessary action;
- 13. Discuss and consider approval of revisions to the 2006/2007 district budget;
- 14. Discuss and consider the construction contract with Browning Construction for the Education Building, Administration Building and Training Facility Warehouse, including approval of pay requests and change orders and take any necessary action;
- 15. Discuss and consider approval of requests for funding for Wells Fargo under the real estate note dated 6/29/06, and take any necessary action;
- 16. Discuss and consider a resolution regarding taxation of goods in transit, as defined by 11.253, TEX PROP. TAX CODE;
- 17. Discuss and consider the surplus of designated portable radio equipment and take any necessary action;
- 18. Discuss and consider the proposed Austin annexation of the Grand Avenue Parkway/Central Commerce territory and its impact on Station 5 planning and take any necessary action;
- 19. Discuss and consider the evaluation of the District’s Fire Chief;

Such other matters that may come before the board.

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**A packet containing all supportive documentation for this agenda is available for inspection at the Travis County E.S.D. No. 2 Headquarters between the hours of 9:00 a.m. and 5:00 p.m.**

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Terry Struble, President for  
Travis County Emergency Services  
District No. 2

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Travis County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Ron Moellenberg, Fire Chief for the District, at 512-251-2801, for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call 272-9116, or may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate

acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.